

**Argyll and Bute Council**  
Comhairle Earra Ghaidheal agus Bhoid

*Corporate Services*  
*Director: Nigel Stewart*



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## **SUPPLEMENTARY PACK**

### **OBAN LORN & THE ISLES LOCAL AREA COMMUNITY PLANNING GROUP 13 JANUARY 2010**

I enclose herewith draft minute of the inaugural meeting held on 2<sup>nd</sup> December 2009

Nigel Stewart  
Director of Corporate Services

## **BUSINESS**

### **2. MINUTES OF INAUGURAL MEETING(Pages 1 - 4)**

### **OBAN LORN & THE ISLES LOCAL AREA COMMUNITY PLANNING GROUP**

Councillor Duncan MacIntyre  
Councillor Gordon Chalmers  
Councillor Donald MadDonald  
Councillor Donald McIntosh  
Brian Barker  
Margaret Fyfe  
Jeannie Holles  
David Price  
Chief Inspector Judy Wilson  
Iain MacDonald  
David Whiteoak  
Kenneth Macdonald

Councillor Roderick McCuish  
Councillor Mary-Jean Devon  
Councillor Neil Mackay  
Councillor Elaine Robertson  
Jane Connon Fowler  
Iain Jackson  
Eleanor MacKinnon  
Eileen Wilson  
Gregg McMillan  
Nicola Welsh  
Nicky Archibald

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**MINUTES of MEETING of OBAN LORN & THE ISLES LOCAL AREA COMMUNITY PLANNING GROUP held in the MCCAIG SUITE, CORRAN HALLS, OBAN on WEDNESDAY, 2 DECEMBER 2009**

**Present:** Councillor Roderick McCuish (Chair)

Councillor Mary-Jean Devon  
Councillor Donald MacDonald  
Councillor Gordon Chalmers

Councillor Neil Mackay  
Councillor Elaine Robertson

**Attending:** Kenneth Macdonald, Area Corporate Services Manager  
Jeannie Holles, Community Regeneration  
Jane Gillies, Corporate Services  
Jeannie Holles, Community Regeneration  
David Whiteoak  
David Price, Association of Community Councils  
Eleanor MacKinnon, ABVC  
Brian Barker  
Eileen Wilson  
Judy Wilson, Strathclyde Police

**1. WELCOME AND INTRODUCTIONS**

The Chairman welcomed all to the inaugural meeting of the Oban Lorn & the Isles Area Community Planning Group and explained the community planning process.

**2. APOLOGIES**

Apologies for absence were intimated on behalf of:

Councillor MacIntyre  
Councillor McIntosh  
Leslie McInnes, WHHA  
Douglas Hendry, Link Director

**3. DECLARATIONS OF INTEREST**

There were no declarations of interest

**4. COMMUNITY PLANNING**

**(a) CONTEXT**

Brian Barker outlined the process of the Community Planning Partnership explaining that it is a process which helps public agencies to work together with the community, led and supported by the Council, to develop and achieve shared goals making a real difference to people's lives.

The question of whether the Coastguard should be involved with the group was raised.

(b) **PARTNERSHIP WORKING**

Brian Barker spoke on the Community Planning Partnership structure and explained the roles of the Thematic Groups. She also explained who the Core Partners would be, summarising the key tasks to be undertaken - Community Engagement, Developing the Area Community Plan and Performance Management.

(c) **COMMUNITY ENGAGEMENT**

Brian Barker detailed the structure of the stakeholders (Community Groups, Service Users, Third Sector Organisations, Advocacy Groups and CPP Partners) and how they would link in with the Community Planning Partnership (CPP). All would work together utilising the widest and most effective means of communication to disseminate and gather information, knowledge, skills and resources to the benefit of all.

(d) **DRAFT COMMUNITY PLAN**

A new Community Plan is being developed through dialogue led by the thematic leads: -

- Douglas Cowan, HIE
- Andrew Campbell, SNH
- Douglas Hendry, Argyll and Bute Council

The Community Plan has four main themes – Economy, Environment, Social Affairs and Community Engagement.

**5. LOCAL AREA INFORMATION**

(a) **FAB NEEDS ANALYSIS**

It was reported that data had been updated since the needs analysis had been undertaken. It was stressed that the information will never be able to pinpoint the needs of individuals. A demographic map was used to illustrate how the geographical locations where issues such as homelessness, alcohol, drugs, etc., had been highlighted.

**6. AREA COMMUNITY PLANS**

(a) **BACKGROUND**

Clarity and openness will enable effective scrutiny and performance management. When the Plan priorities are agreed, information can be accessed from a variety of sources providing a better overall picture of what is happening in the area.

(b) **CONTEXT**

The Area Community Plan will identify local objectives which would then be agreed and given timescales. Partners would have to discuss the risks and challenges of these outcomes and success measures would have to be incorporated.

(c) **PROCESS**

The Area Community Plan would be facilitated and co-ordinated by the Area Corporate Services Manager with input from all partners

and stakeholders.

**7. SCORECARDS**

**(a) BACKGROUND**

The Pyramid system would be the monitoring system. Partners have to decide what information they want to see and to demonstrate success in achieving priorities from a variety of sources.

**(b) CONTEXT**

Scorecards would be used as a means of managing performance. The information would be incorporated into the Council's Pyramid Programme which would highlight targets using a traffic light method.

**(c) PROCESS**

Partners must be clear about success measures, making sure they relate to the outcomes and be clear about who is providing the data. The Council's performance management team would collate the data and produce the scorecards.

**8. MEMBERSHIP OF GROUP / LINKS TO EXISTING PARTNERSHIPS**

Group membership was discussed. It was acknowledged that there are a wide range of active communities within Argyll and Bute with a wealth of knowledge of issues in their local area and that these existing networks with developed plans would be beneficial to the Area Community Planning Group reducing duplication.

It was suggested that Jim Lynch from the Job Centre, along with representatives from the Federation of Small Businesses and OLTA be invited to join the group.

It was agreed that a sub-group comprising of Kenneth Macdonald, Jeannie Holles, Councillor Elaine Robertson and a representative from the Community Councils be set up to look at the area community plan.

**9. MEETING DATES**

Next meeting to be held on 13<sup>th</sup> January 2010 at 10.30am

**10. COMMUNITY EVENT (100 COMMUNITY VOICES)**

